



AMERICAN PUBLIC HEALTH ASSOCIATION

*For science. For action. For health.*

## **APHA Action Board Member Duties and Responsibilities**

APHA's Action Board helps coordinate the association's grassroots and grassroots advocacy activities and encourages participation in advocacy initiatives among the association's Sections, SPIGs, Caucuses, state and regional Affiliates and other member units. Members of the Action Board serve for a three-year term and help engage the units they represent to take action on APHA's advocacy priorities. In addition, the chair and chair-designate of the Action Board and two additional members selected by the chair serve as members of the Joint Policy Committee — the association's policy statement development body.

The Action Board seeks individuals that have demonstrated a passion for advocacy and an understanding of the legislative and regulatory process; and have the desire and ability to serve as a leader to help advance the association's advocacy efforts. Board members are expected to participate in the following activities:

- Bi-monthly conference calls
- Respond to action alerts and encourage members of your unit to respond to action alerts
- Provide leadership on advocacy training for your unit
- Participate in Hill visits supporting APHA's annual advocacy priorities during the Action Board midyear meeting in Washington, DC
- Participate in, and encourage members of the unit you represent to participate in, Speak for Health activities including meetings with members of Congress and their staff, media advocacy and attending town hall meetings
- Attend two Action Board face-to-face meetings:
  - Midyear meeting in Washington, DC, March 16-17
  - Business meeting at the APHA Annual Meeting, Wednesday, Oct. 28
- Read APHA's monthly Legislative Update and join monthly Legislative Update calls
- Report Action Board updates and action on APHA advocacy priorities to your unit (Sections, Affiliates, SPIGs, Caucuses, Student Assembly etc.) via:
  - Newsletters/emails/APHA Connect
  - Conference calls
  - Your unit business meetings, including at the APHA Annual Meeting
- Participate in at least one Action Board Workgroup:
  - Workgroups will focus on efforts to engage all APHA member units and Affiliates in grassroots advocacy activities supporting APHA's advocacy priorities and enhance APHA's advocacy efforts at the Annual Meeting.

### **Commitment**

Members of the Action Board are expected to participate in all bi-monthly conference calls, attend both in-person meetings (midyear meeting in Washington, D.C. and Annual Meeting in San Francisco), and to be active participants in APHA's grassroots activities and initiatives on APHA's annual advocacy priorities. Failure to remain an active and engaged participant of the Action Board may result in dismissal, barring extenuating circumstances.