

Committee on Bylaws

2021 Annual Report to the Governing Council

The Committee on Bylaws will bring a set of bylaws changes to the Governing Council for a vote and recommends their approvals. A brief overview is as follows:

1) Action Board: This vote will streamline the Action Board to 17 voting members and update the function statement. The size will make the Action Board consistent with the Science Board and Education Board. Each Section will no longer have a representative and the Council of Affiliate representatives will be reduced from three to two. The request for changes was submitted by the Action Board after consultation with the Intersectional Council and Council of Affiliates.

2) Sections: This vote will formally create the positions of Treasurer and Section Student Liaison. These elected positions will serve on the Section Council and the Treasurer will be an officer of the Section. The request for changes was submitted by the Intersectional Council.

3) Council of Affiliates: The request for changes was submitted by the Council of Affiliates with additional conforming changes by the Committee on Bylaws. This vote will include amendments for the following.

a) Affiliate Representative at Large: The vote will create this position to keep the number of CoA members constant by replacing the Action Board Representative lost in the Action Board amendment under Item 1. This position will have a two-year term with a maximum of two consecutive terms.

b) Secretary: The vote will change and expand the eligibility pool to include all ARGCS and State Affiliate members who otherwise would not be serving on the CoA in the coming year. Currently the Secretary must come from members of the CoA. The Secretary term of office will also be increased from one year to two years with a maximum of two consecutive terms.

c) Additional consistency: Service for the members appointed by the Executive Board with two-year terms will be limited to two consecutive terms, consistent with the Secretary and the Affiliate Representative at Large. Also, the term of office for the Chair ladder will be moved from IX.4.D to IX.4.B.ii where the terms of office for other members of the CoA are identified.

The bylaws changes, with annotated explanations in grey boxes, are presented in this report and the full bylaws draft with annotated explanations is attached.

Item 1: Action Board

ARTICLE VII.

Section 1. Action Board.

- A. There shall be an Action Board, whose function shall be to plan, organize, and mobilize others to advance APHA's advocacy priorities. To this end the Action Board shall collaborate with Affiliates, Caucuses, Sections, and other appropriate units of APHA to promote and engage the membership in activities to support APHA's annual advocacy priorities and other advocacy activities as identified by the Executive Director.

-Updates Action Board functions. Much of the policy statement language has been removed because the JPC has taken on most of these activities around member engagement in the policy statement development process.

Source: Action Board

- B. There shall be seventeen voting members of the Action Board including the Student Assembly Representative and two representatives of the Affiliates appointed from names submitted by the Council of Affiliates. In addition, the Chairs of the Science Board and the Education Board, and the Executive Director shall serve as members ex officio without vote. The Chair of the Action Board shall serve as co-chair of the Joint Policy Committee and as a member of the Executive Board ex officio without vote.

-This streamlines the Action Board and reflects parity in its composition with that of other APHA Boards.

-Each Section no longer has an Action Board Representative and the Affiliate Representatives are reduced from three to two. Members of the Board will be assigned to serve as liaisons to APHA units per policy and procedures.

Source: Action Board and consultation with the ISC and CoA

Item 1: Action Board (continued)

ARTICLE IX.

Section 1. Sections.

G. Section Council. There shall be a Section Council composed of the Section officers, and six Section Councilors to be known as the elective members. The functions of the Section Council shall be:

-Action Board representative is removed to be consistent with Action Board amendment (VII.1.B). [Note: subsection G will be changed to H under changes in Item 2.]

Source: Committee on Bylaws

ARTICLE IX.

Section 4. Council of Affiliates.

B.

iv. The two Affiliate Representatives on the Action Board shall be ex officio voting members of the CoA.

-Two Affiliate Representatives is consistent with amendment to the Action Board (VII.1.B). [Note: paragraph iv will be changed to v under changes in Item 3]

Source: Action Board and consultation with the CoA

Item 2: Sections

ARTICLE IX.

Section 1. Sections.

A. Composition. A Section shall consist of those APHA members that affiliate with the Section. Each Section shall elect its own officers, Section Student Liaison, Section Councilors, and Governing Councilors ...

- Specifies that the Section Student Liaison is an elected position.
- The Treasurer is an elected position by virtue of being an officer.

Source: ISC

B. Officers. The officers of each Section shall be the Chair, Chair-elect, Immediate Past Chair, Treasurer, and Secretary.

- Specifies that the Treasurer is an officer of the Section.

Source: ISC

F. The Treasurer shall manage Section finances.

- Creates the position of Section Treasurer.
- Only the general function is specified in the bylaws.

Source: ISC

G. The Section Student Liaison shall serve as a link between the Section and Student Assembly, as a member of both, to ensure student perspectives and priorities are represented.

- Creates the position of Student Liaison.
- Specifies that the Student Liaison must be a member of both the Section and the Student Assembly.

Source: ISC and Student Assembly

H. Section Council. There shall be a Section Council composed of the Section officers, Section Student Liaison, and six Section Councilors to be known as the elective members...

- Specifies that the Student Liaison is a member of the Section Council. The Treasurer is a member of the Section Council by virtue of being an officer.

Source: ISC

ARTICLE III. Membership.

Section 1. Individual Membership.

C. ...No APHA member may hold the office of Chair, Chair-elect, Immediate Past Chair, Secretary, Treasurer, Section Student Liaison, Governing Councilor, or Section Councilor simultaneously within the same or across different Sections/SPIGs.

- Consistent with amendments to add Section Treasurer and Student Liaison submitted by ISC and with the initiative to expand leadership opportunities. Also see IX.1.A.

Source: Committee on Bylaws

Item 3: Council of Affiliates

ARTICLE IX.

Section 4. Council of Affiliates.

B. The CoA shall consist of the Regional Affiliate Representatives, the members of the leadership, the Affiliate Representative at Large, and the Executive Board appointed members. The Affiliate Representatives to the Action Board are ex-officio members.

-The Affiliate Representative will keep the number of voting members of the CoA constant, by replacing the Affiliate Representative on the Action Board eliminated by the amendment streamlining the Action Board (VII.1.B).

Source: CoA and Committee on Bylaws

ii. The CoA Chair, Chair-elect, and immediate past Chair shall be voting members of this body and serve a one-year term. The Secretary shall be a voting member, serve for a period of two years, and not be eligible to serve in that capacity for at least one year after expiration of two consecutive terms.

-Chair ladder: Term of office is moved from IX.4.D for consistency.

-Secretary: A term of office and limit for consecutive terms are established.

Source: CoA and Committee on Bylaws

iii. The Affiliate Representative at Large shall be nominated and elected by the membership of the CoA at the Annual meeting from among the Affiliate members who will not be serving on the CoA in the coming year. This representative shall be a voting member of the CoA, serve for a period of two years and not be eligible to serve in that capacity for at least one year after expiration of two consecutive terms.

-This representative will keep the number of voting members of the CoA constant, by replacing the Affiliate Representative on the Action Board eliminated by the amendment streamlining the Action Board (VII.1.B).

Source: CoA and Committee on Bylaws

iv. Three voting members shall be appointed by the Executive Board and shall include one representative from the Student Assembly and one state affiliate executive director or equivalent staff person. The Student Assembly appointment is for a one-year term. The remaining appointed members shall serve for a period of two years in staggered terms and not be eligible to serve in that capacity for at least one year after expiration of two consecutive terms.

-This amendment establishes term limits for Executive Board appointed members to be consistent with term limits of other CoA members.

Source: CoA

Item 3: Council of Affiliates (continued)

D. The leadership of the CoA shall consist of a Chair, Chair-elect, Secretary and an immediate past Chair.

-Chair ladder: Term of office is moved to IX.4.B.ii for consistency.

-Secretary: New term of office is established under IX.4.B.2.

Source: Committee on Bylaws

iii. The Secretary shall be nominated and elected by the voting membership of the CoA at the annual meeting from among the ARGCS, preferably, or other Affiliate members who will not be serving on the CoA in the coming year.

-The Secretary will come from outside the coming year's CoA instead from among the CoA members.

-This amendment will increase flexibility by broadening the base of eligible nominees.

-A term of office is established, as well as a consecutive term limit, under IX.4.B.2.

Source: CoA and Committee on Bylaws

Submitted respectfully,

Committee on Bylaws:

Mitch Haas (Chair)

Rhonda BeLue

Jessica M. Boyer

Betty Daniels

Rita Munley Gallagher

Burton W. Wilcke

Aaron Guest (ex officio - Speaker)

Greg Ullrich (ex officio - Parliamentarian)

APHA Staff

James Carbo (Chief of Staff)

Courtney Taylor (Governance Liaison)

Attachments:

1. APHA Bylaws with Oct 2021 Proposed Amendments & Annotated Explanations