

2023 Executive Board Highlights & Updates

Charlene Cariou, MHS, CPH, CHES

Executive Board Chair

Governing Council Session II

Tuesday, November 14, 2023



What is the role of the APHA Executive Board?

In addition to its fiduciary and legal responsibilities as defined by Massachusetts (where the Association is chartered) and District of Columbia (where the Association headquarters are located) law, the Executive Board responsibilities stem from both Association Bylaws and corporate law.

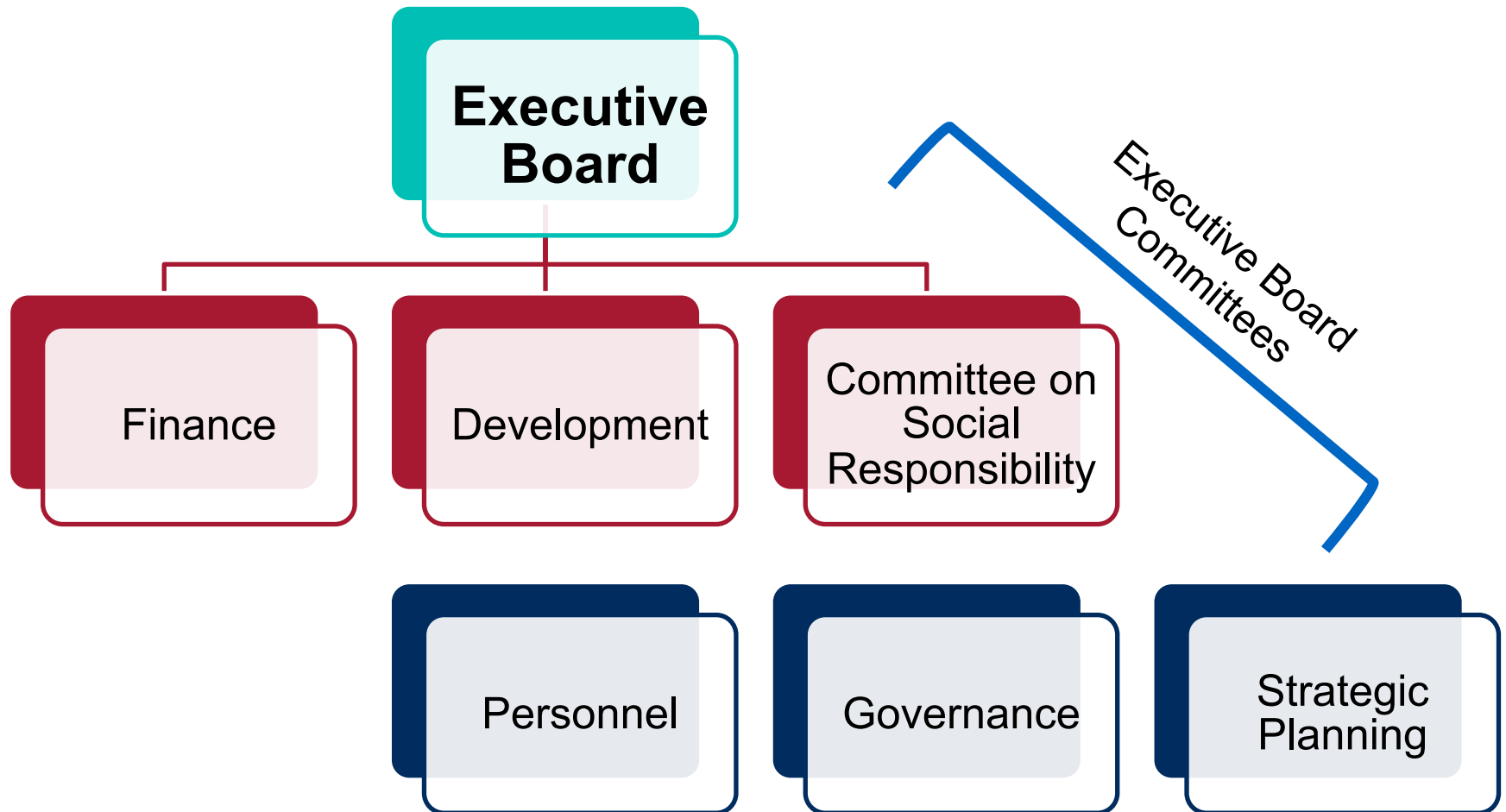
Executive Board (Oversight)	Individual Board Member (Oversight)	Executive Director/Staff (Management)
<p>Responsible for:</p> <ul style="list-style-type: none"> ● Defining the mission ● Choosing and evaluating the Executive Director ● Ensuring finances ● Overseeing management ● Ensuring compliance with law 	<p>Responsible for:</p> <p><u>Duty of Care:</u></p> <ul style="list-style-type: none"> ● Attending meetings ● Being informed ● Voting <p><u>Duty of Loyalty</u></p> <ul style="list-style-type: none"> ● Handling conflicts of interest properly ● Confidentiality <p><u>Duty of Obedience</u></p> <ul style="list-style-type: none"> ● Ensure wise use of resources to accomplish the mission 	<p>Responsible for:</p> <ul style="list-style-type: none"> ● Implementing the Executive Board's vision of the mission ● Managing staff ● Utilizing APHA resources to implement the mission and the strategic plan

Source: APHA Executive Board Handbook, Last Revised March 2022

Your 2023 Executive Board

- Amy Lee, MD, MPH, MBA (2025)
- Apryl Brown, MD, MPH (2023)
- Benjamin Hernandez, MBA (2025)
- Brittany Marshall, DrPH (2023)
- Bryan O. Buckley, DrPH, MPH (2025)
- Charlene Cariou, MHS (2023)
- Chris Chanyasulkit, PhD, MPH (2024)
- Claude A. Jacob, MPH (2026)
- David Reyes, DNP, MPH, RN (2024)
- E. Oscar Alleyne, DrPH, MPH (2024)
- Ella Green-Moton (2025)
- Gopal Sankaran, MD, DrPH (2026)
- Kaye Bender, PhD, RN (2023)
- Kusuma K. Schofield MEd, MPH (2023)
- Lauren Ray, MPH (2023)
- M. Aaron Guest PhD, MPH, MSW (2023)
- Moose Alperin, EdD, MPH (2025)
- Nandi Marshall, DrPH, MPH, CHES, CLC (2024)
- Sandy-Asari Hogan, DrPH, MPH (2023)
- Sarah Gareau, DrPH, MEd (2023)
- Sarah Rines (2023)
- Shirley A. Orr, MHS, APRN, NEA-BC (2023)
- Shontelle Dixon, MPH, CHES (2026)
- Georges Benjamin, MD

How does the Executive Board Function?

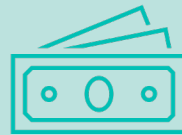


Committee Highlights



Committee on Social Responsibility

- Reviewed 4 entities
- Developed automatic denial language for funders, included in abstract and advertising language



Development Committee

- Achieved 100% board giving
- Planned inaugural Public Health Funder Network webinar



Finance Committee

- Reviewed monthly financial statements
- Developed FY24 budget
- Identified a new auditor

Committee Highlights



Governance Committee

- Developed process to support APHA Code of Conduct Policy
- Reviewed/revised Executive Board handbook



Personnel Committee

- Set goals and reviewed performance of Executive Director
- Facilitated staff appreciation event



Strategic Planning Committee

- Led strategic planning efforts in partnership with Davidoff Mission-Driven Strategy

Summary of 2023 Executive Board Actions

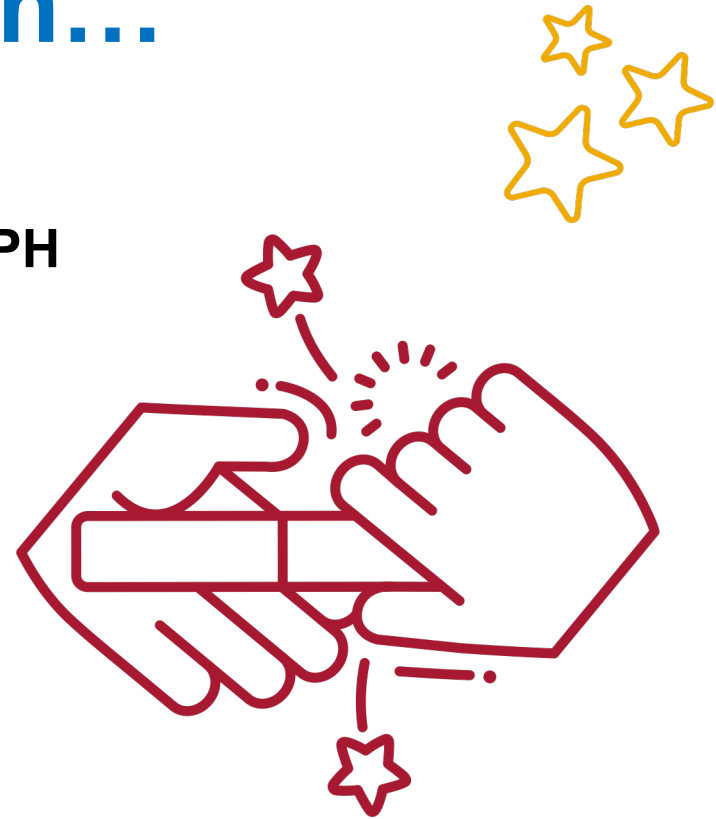
- Approved addition of conflict-of-interest language to abstract submission and advertising policy
- Approved West Virginia Public Health Association request for disaffiliation
- Approved revised Governing Council proxy registration timelines for the Annual Meeting
- Approved a modified meeting theme development process, to begin with the 2025 Annual Meeting
- Developed a process to address code of conduct violations
- Approved FY24 budget
- Approved San Francisco for 2029 Annual Meeting location
- Approved 80+ agency and organizational members
- Approved dozens of leadership appointments

Thank you!



Passing the Baton...

Charlene Cariou, MHS, CHES, CPH
2023 Executive Board Chair
Charlene.APHA@gmail.com



2024 Executive Board Chair