

Contact

Phone

267-253-4763

Email

kusuma.schofield@gmail.com

Address

2263 Friendship Street Philadelphia, PA, 19149

Websites

Personal:

www.linkedin.com/in/kusumaschofield https://orcid.org/0000-0002-8686-4672 Work: https://linktr.ee/EatRightPhilly_DRX

Education

2020 - Current

P.hD. Candidate - Nutrition SciencesDrexel University

2016

MS - Public Health
Drexel University

2011

MS - Higher Education
Drexel University

2005

BS - Journalism Temple University

Expertise

- Nutrition Policy
- Grant Writing and Consultation
- Social Media Content and Design
- Project Management
- Public Health Nutrition
- Public Speaking
- Student Mentorship

Kusuma K. Schofield

MSEd, MPH, PhD Candidate

Kusuma K Schofield is a public health professional with over 17 years of experience in SNAP-Ed programming. Kusuma serves as the Administrative Coordinator at Drexel University's PA SNAP-Ed/ Eat Right Philly Program, where a focus of her work is on the assessment and evaluation of the Eat Right Philly Program. The Drexel University Pennsylvania Supplemental Nutrition Assistance Programming (SNAP-Ed) is a 1.8 million dollar USDA grant, where Kusuma has served as lead author on several peer reviewed presentations, projects, abstracts and invited speaking opportunities.

Employment

2021 - Present

Drexel University, Philadelphia PA

Administrative Coordinator III

- Coordinates approved SNAP-Ed nutrition education programs to schools and community sites to school age and adult populations.
- Schedules and meets with site staff, committees, and partners to assess and review SNAP-Ed wellness goals and interventions.
- Manges tabling events for back to school nights, health fairs and major community events as necessary for nutrition programming outreach.
- Conducts professional development workshops for school district staff and administration
- Guest speaker and exam proctoring experience with higher education populations.
- Assists with SNAP-Ed staff onboarding, training, program planning, and leading meetings.
- Prepare Institutional Review Board and research review paperwork for intervention compliance and approval yearly for evaluation studies.
- Protocol development and refinement for submission to compliance departments for approval.
- Assessment and modification of survey tools for evaluation administration.
- Prepares statistical analysis reviews and assesses data for evaluation results utilizing mixed methods as appropriate.
- Submission of abstracts, manuscript, and publication documentation for local and national publications or conferences
- · Creates presentations for local, state and national conference presentations based on relevant findings.
- Fiscal Year Proposal grant process documentation statement of work (write, read, review, provide suggested edits).

2006 - 2021

Drexel University, Philadelphia PA

Administrative Coordinator II

- Accountable for weekly and bi-weekly scheduling and approval for work study and student hires. Maintenance of time documentation and time off approval for Administrative Assistant and Student Employees.
- Scheduling of up to 11 students and 11 full time professional staff members to provide K-12 lesson assistance in the schools. Coordinates coverage of health fairs and events that require more staff member support.
- Direct communication with school staff and administration to set up internship opportunities
- Direct report for mentorship and management of high school student interns: grading and assessing students, assistance with final project deadlines and recruitment of interested interns.
- FY Proposal grant process documentation (write, read, review, provide suggested edits).
- Provides assistance for grant funding reallocation in order to keep budgets current.
- Institutes payroll resolutions, job interviewing, calling potential new hire references, job hiring decisions and job performance evaluations when necessary.
- Write, modify and amended grant workplace policy and procedures
- Point of contact with staff members for maintenance, printing/mailing, shipping/receiving, and outside vendor-based requests. Contacts both internal and external agencies with issues, concerns or questions.
- Maintains Drexel's Eat Right Philly Website and social media presence. Regularly updates materials for web presence to highlight events, lessons, school events, contests and any other photographic opportunities that occur. Modification of content as necessary.

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Professional Service

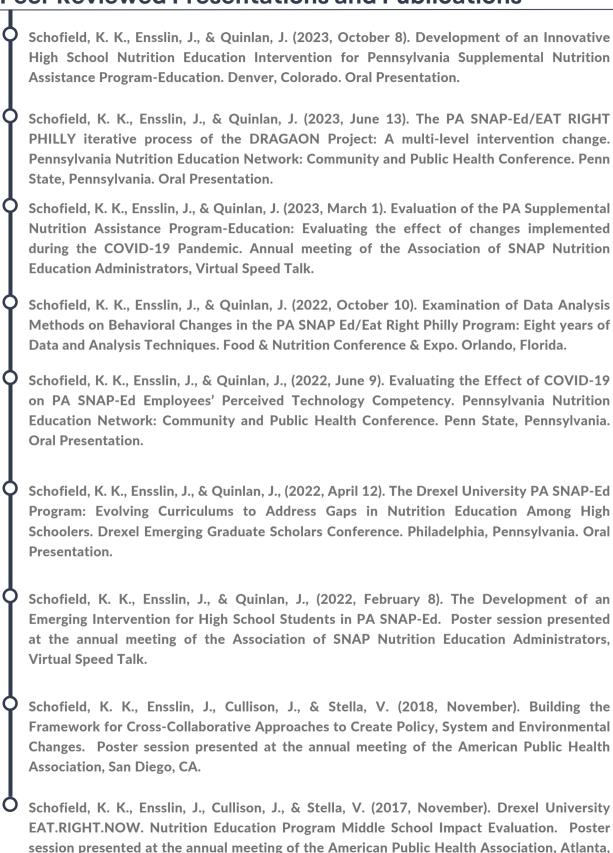
2020 - Present American Public Health Association Food and Nutrition Policy Committee 2024 - Present Co-Chair, American Public Health Association Food and Nutrition Webinar Committee O 2022 - 2023 Chair. American Public Health Association Education Board **O** 2022 - 2023 Co-Chair. American Public Health Association Joint Policy Committee 2022 - 2023 Ex-Officio, American Public Health Executive Board 2022 - 2023 American Public Health Executive Board Governance Committee O 2022 - 2023 American Public Health Executive Board Committee on Social Responsibility **O** 2022 - 2023 **Academy of Nutrition and Dietetics Nutrition Security Affinity Group** O 2021 - 2022 Co-Chair. American Public Health Association Education Board 2022 - 2023 **American Public Health Association Joint Policy Committee** American Public Health Association Food and Nutrition Program Planning Committee O 2016 - 2017 American Public Health Association Student Assembly Representative, **Education Board 2**016 - 2017

American Public Health Association Student Assembly

MSEd, MPH, PhD Candidate

GA.

Peer Reviewed Presentations and Publications



MSEd, MPH, PhD Candidate

Professional Affiliations

Academy of Nutrition and Dietetics

Association for Women in Science

Association of State Public Health Nutritionists

American Society for Nutrition

National Organization of Blacks in Dietetics and Nutrition

American Public Heath Association

O Black Ladies in Public Health

Invited Oral Presentations

O Philly Food Educators (2/9/2024)

Academy of Nutrition and Dietetics Webinar (4/5/2023)

Academy of Nutrition and Dietetics Policy Action Institute: Senator Meetings with Fetterman and Casey (D-PA) (3/30/2023)

College of Nursing and Health Professions: Nutrition Sciences Monthly Seminar Series (10/17/2022)

Ocollege of Nursing and Health Professions: New student orientation (Yearly)

O 2015 Executive MPH Cohort Guest Speaker

Funded Grant Awards

O 2021-2022 YSA Lead Agency Grant \$2,500 - Shining Stars Leadership Academy (2021)

The Kroger Co \$5,000 - New Beginnings Support Services (2021)

\$35,000 Total Awarded Funding - SheRises (2021)

State Farm Funding Request: \$7,600 award - SheRises (2020)

TY21 Prince George's County Council District 4 Appropriations Grant: \$1,000 award - SheRises (2020)

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Personal Service

O 2022 - Present

Usher, Greeter, Production Team, Block Group Leader, Block Group Co-Lead, Community Volunteer: The Block Church, The Block Cares, Serve Saturday Admin

2018 - Present

Community Volunteer, Bicycle Coalition of Greater Philadelphia

O 2017 - 2019

Community Volunteer, American Red Cross

O 2014 - 2017

Troop Leader, Girl Scouts of Eastern Pennsylvania

Honors and Awards

February 2022
Shining a Black Light Feature, College of Nursing and Health Professions

May 2022

American Public Health Association Student Abstract Award Nomination